

Minot Association of Builders

2012 HOME AND GARDEN SHOW RULES

- Purpose** to present an informational and educational show to the public and the best marketing opportunity to our exhibitors.
- Hours** The show will be open to the general public on: Saturday, March 3, 2011 from 9:00 a.m. to 6:00 p.m. and Sunday, March 4, 2011 from 10:00 a.m. to 4:00 p.m.
- Move-In & Out** No exhibitor will be allowed to set-up their display unless their booth space is paid in full. The move-in of exhibitors is from 8:00 a.m. to 9:00 p.m. on Friday, Mar. 2 and 7:00 a.m. to 8:30 a.m. on Saturday March 3. Bulk exhibitors (700/800 series booth numbers) will be informed of their primary set-up times. The move-in must be completed and the exhibits ready for the public no later than 8:30 a.m. Saturday. Show officials will not permit any move-in after opening of the show. Exhibits must remain totally intact until the show closes at 4:00 p.m. on Sunday, March 4. Exhibits must be completely removed no later than 5:00 p.m. on Monday, March 5. (Area will remain open for tear-down Sunday evening until 9:00 p.m.)
- Booth Assignments** Booth space will be assigned with due consideration to an exhibitor's preferences based upon date of receipt of contract, along with required payment. Bulk space (700 and 800 series booth numbers) will be assigned in the same manner. First in, first choice of preference area pending availability. Bulk space exhibitors must be able to adequately fill space rented.
- Booth Construction** The normal height restriction for all exhibits or portions thereof is eight (8) feet in the rear, three (3) feet on the sides. Please note on contract if exhibit is taller than normal booth sizes. Custom-built displays are desirable and more effective because of their eye appeal. All custom displays should be built four inches narrower than actual booth specifications in order to insure proper fit. Standard booths are 10' x 10'. If it is not possible to have a custom-built booth, exhibitors may utilize the standard booth equipment which is furnished by the show. This equipment consists of drapes suspended on covered supports, eight feet at the back and thirty-four inches on the sides. Tables and chairs will be provided upon request. Exhibitors will not apply paint, lacquer, adhesive, or any other coating to the building floors, columns, etc., or to the standard booth equipment. All exposed edges of carpeting or other floor covering must be taped down. Exhibitor's booth must be able to pass fire marshal's inspection, and for this reason non flammable materials are recommended. Exhibits shall be constructed and arranged so they do not obstruct the general view or hide the exhibits of others. Floor coverings and display items shall be confined to the exhibit space leaving the aisles open for public safety and traffic.
- Character of Exhibits** Preferred products and services displayed are those pertinent to the building industry for home and garden use or closely related to this field. Exhibits should be attractive and demonstrative so the purpose of providing the maximum in educational and informational opportunities to the public can be met. Exhibitors are requested to cooperate at all times with the show officials by manning and maintaining their exhibits throughout the exhibition. Each exhibitor agrees to have a representative(s) in attendance at their booth during the hours of the show.
- Selling of Products or Services** All sales of products and/or services will be allowed. No canvassing, solicitation of business, or conferences in the interest of business, except by exhibitors will be permitted in the exposition. Canvassing must be confined to exhibitor's rented space, and all sales activities must take place within that space.
- Distribution of Literature** Printing, advertising, souvenirs, etc., may be distributed by exhibitors from their own leased space only. Any souvenirs or advertising that is of an objectionable or undignified character will not be permitted. Souvenirs will not be of a noise-making variety.
- Subletting Space** An exhibitor shall not assign, sublet or apportion the whole or any part of the space allotted to him, and may not exhibit therein any other goods, apparatus, service, etc., other than those manufactured or sold by the exhibitor in the regular course of business.
- Sound Control** Sound effects, loud speakers, and other attention getting devices and audio-visual equipment will not be permitted except in locations where, in the opinion of show officials, such sounds and activity do not interfere with activities of neighboring exhibitors.
- Balloons, etc.** No helium balloons or similar items will be allowed in the show due to fire code and the high cost of removal from ceiling.
- Liability** Neither the Minot Association of Builders, the employees thereof, the North Dakota State Fair, nor any member of the show committee, or their representatives, will be responsible for any injury, loss or damage that may occur to the exhibitor, or to the exhibitor's employees or property, from any cause whatsoever prior, during, or subsequent to the period covered by the show exhibit contract; and the exhibitor on signing contract expressly releases the foregoing named association, individuals, representatives, committee, and officials from any or all claims for such loss, damage, or injury. The exhibit area will be secured during non-show hours. This security in no way assumes any responsibility for the care and safekeeping of exhibits. It is a provision of this contract that all exhibitors have public and property liability insurance to protect themselves, the Minot Association of Builders and its representatives, the North Dakota State Fair and its representatives, against all possible claims arising out of negligent acts of his or her employees and booth visitors during the operation of his or her equipment in this exhibit or the exhibit in this show. Exhibitors will be required to replace, repair, or otherwise assume the expense of any defacement for injury of premises caused by his or her exhibit or representatives.
- Deposits & Refunds** All booth fees will be retained by the Association in the event the exhibitor fails to fulfill the contract. No refunds will be made in booth/bulk space rentals canceled less than 60 days before the show. If the application for space is declined by the committee, all monies deposited for such space will be returned to the applicant. If the exhibitor fails to occupy the space contracted for, or fails to comply with the terms of this agreement, the show management shall have the right to use such space in any manner without releasing the exhibitor from paying the sum agreed upon in this contract.
- Verbal Agreements** Absolutely no verbal agreements will be recognized by the Home and Garden Show Committee. Wherever these rules do not cover, the Home Show management reserves the right to make such rulings as may appear to be in the best interest of the Home and Garden Show and the exhibitor agrees to abide by such rulings.